# 11+ Verbal Reasoning Practice Book

# Missing Letters Printable Answer Booklet

Multiple-Choice & Standard Format Answer Sheets

## Blitz Series

Years: 5 & 6 Ages: 9 – 11



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## ✤ Introduction

Welcome to STP's Printable Answer Booklets<sup>™</sup>.

This is the Printable Answer Booklet for STP's 11+ Verbal Reasoning Practice Book: Missing Letters: Multiple-Choice & Standard Format Answers: Ages 9 - 11, and is intended for handwritten completion.

This Printable Answer Booklet contains <u>both</u> the **multiple-choice** and **standard format answer sheets** for **all 10 Units** of our *Missing Letters* practice book.

If this is the first time you and your child have used STP's Printable Answer Booklets, we recommend that you both read the section on **Appendix I: How to Fill in your Printable Answer Booklet**.

Similarly, if this is the first time you and your child have used an STP **Answer Booklet** for a **Verbal Reasoning Practice Book**, we recommend that your child reads the **Notes for Candidates** and that you read the **Notes for Parents** as well as **Appendix II: Further Notes for Parents**.

If you or your child would rather that they complete the answer sheets **electronically**, on their desktop, tablet, or laptop, please go to <u>www.swottotspublishing.com/answerbooklets/uplusvr/pb/missing-letters</u> and download the **E-Answer Booklet**<sup>TM</sup> (.docx) for this eBook.

## STP's Blitz Series™

Every student is a **unique individual**, each with their **personal strengths** and **needs**. In recognition of this, STP's **Blitz Series** has been developed to help students **focus** on **specific areas** they find **challenging**.

**Concentrating** on a **particular area of learning**, each volume in this series provides **abundant practice exercises**, their **answers**, and their **explanations** along with a **Study Guide** and **Top Tips & Tricks**.

## 

**Specializing** in **home learning** and the **self-study** of **English Language**, **Literature**, and **Verbal Reasoning**, STP eBooks are carefully designed to help your child **fulfil their potential** by giving you **everything you need in one place** – from clear, detailed study guides that set out how to understand, approach, and master a wide range of topics and question-types to numerous practice exercises, their answers, and explanations.

Produced by a team of **experienced teachers**, **academics**, **and web developers**, all STP volumes aim to provide you and your child with **affordable** educational resources of the **highest quality**.

Each volume is made up of **rigorously tested teaching materials** which are presented in an **exciting new interactive format** intended to **capture** your child's interest and **stimulate** their enjoyment of learning, thus **maximizing** their benefit from the extra support our eBooks offer.

## r Notes for Parents

This Practice Book is intended for **students aged 9 to 11** in **Years 5 and 6**. In particular, it is aimed at those candidates who are either preparing – or in the final stages of preparation – for the **11+**, **CEM**, or other entrance exams for **secondary schools** that contain the **verbal reasoning element**.

For students in **YEAR 5**, this eBook is **perfect** to help them **master** the Missing Letter question type through the **generous number** of **exercises** providing them with **ample opportunity to practise**.

Equally, for students in **YEAR 6**, this book is **ideal** for candidates who want **targeted practice or revision** of this specific question type in the **run-up to examinations**, **or during the examination period**.

This Practice Book consists of **100 unrepeated questions** (spread over 10 Units) which are representative of this question type used in entrance exams. The eBook also contains a detailed **STUDY GUIDE** and a section on **TOP TIPS & TRICKS**.

**Both multiple-choice answer sheets** and **standard format answer sheets** are included in this dual format Printable Answer Booklet to give you and your child the choice of which mode of answering to practise.

## **»** Notes for Candidates

## What to do Before, While & After doing a Unit in your Practice Book:

- **BEFORE** you attempt a Unit in your *Practice Book*:
  - Decide which answer sheet format you want to use.
  - Fill out the relevant sections in the candidate progress sheet.
  - **DO NOT** look at either the questions or the multiple-choice answer sheets (if you are using them) *before* you are ready to start doing the Unit.
- WHILE you do a Unit:
  - If you are using the Unit to familiarise yourself with or to practise Missing Letter questions:
    - Take your time with each question.
    - Make sure that you double-check your answers.
  - If you are using the Unit as a timed 10-minute test:
    - Work as quickly and as carefully as you can to finish all 10 questions in 10 minutes (or less!).
    - If you come across a question that you cannot answer quickly, leave it and go back to it at the end if you have time.
  - Make sure you provide an answer for <u>ALL</u> the questions, even if you are unsure or are simply making an educated guess!
- **AFTER** you do a Unit:
  - Using the **Answers** of your *11*+ *Verbal Reasoning Practice Book: Missing Letters* eBook, mark your answers with your parent. You can also mark them on your own just make sure you're being honest with yourself.
  - Have another go at the questions you have got wrong, or couldn't do.
  - Go through the relevant sections of the **Explanations** that are in your *u*+ *Verbal Reasoning Practice Book: Missing Letters* eBook. You can do this with your parent, or on your own if you wish.
  - Make a note of anything that comes up that you might want to remember on the **Notes** page at the end of this Printable Answer Booklet.
  - **DON'T FORGET** to enter your score for the Unit in the candidate progress sheet.

## <u>And Finally...</u>

**Don't** be discouraged if you make mistakes. Remember: it is by making mistakes that we learn. Also, once you have mastered how to answer the different types of verbal reasoning questions, the best thing you can do to prepare for your exams is to practise, practise, practise – and then practise some more. The more practice you have, the faster and more accurate you will become. Last, but not least...

Good luck!

## ిసి Missing Letters ఆసి

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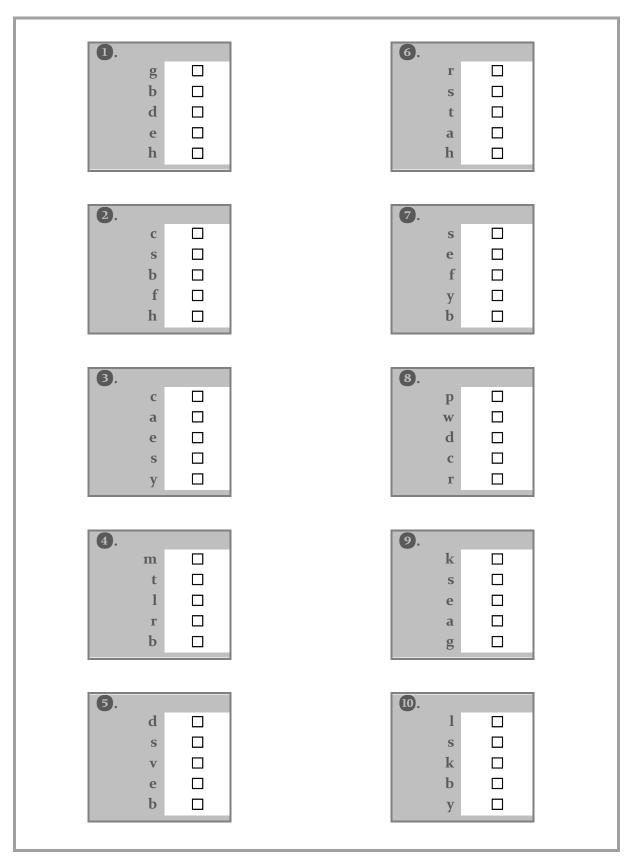
## ৰু Missing Letters প্স ৰু Candidate Progress Sheet প্স

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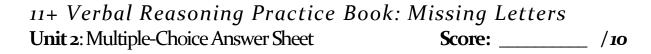
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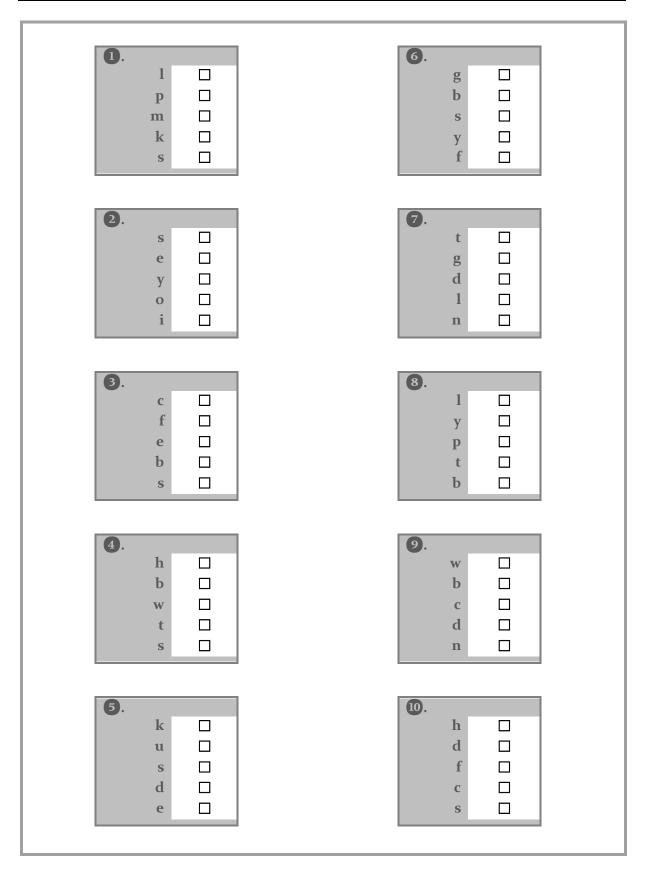
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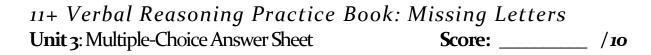


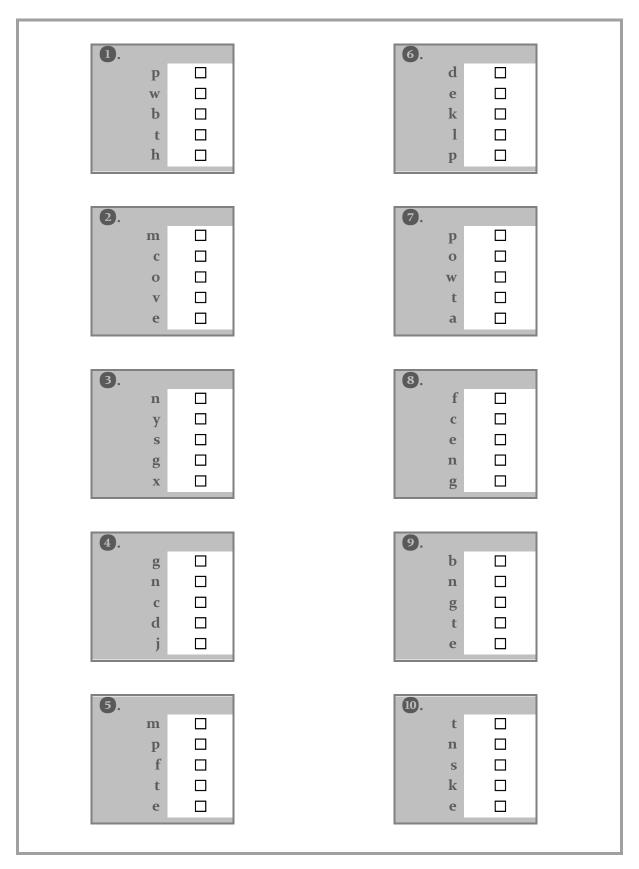
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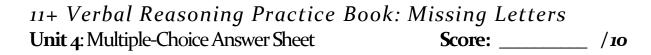


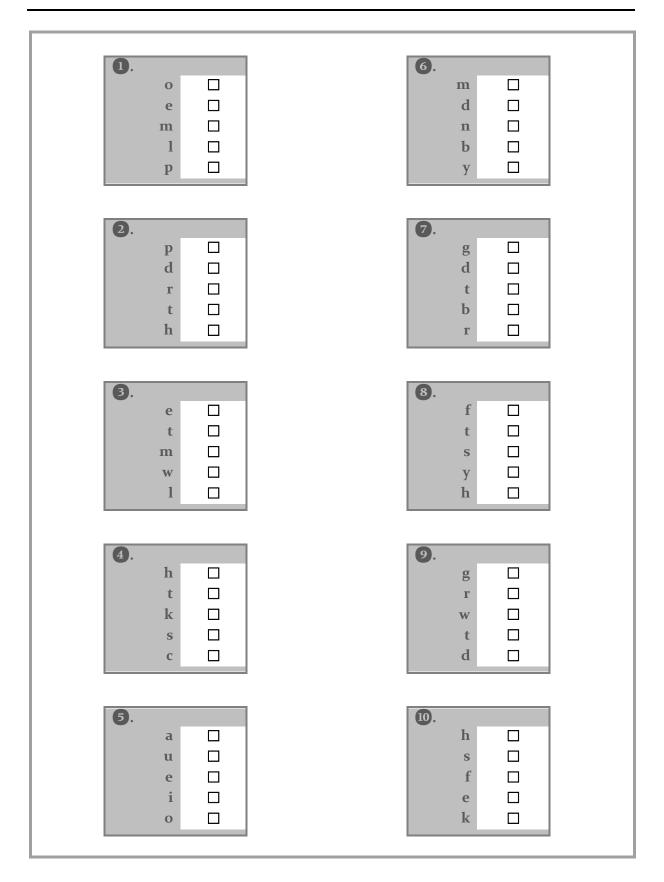
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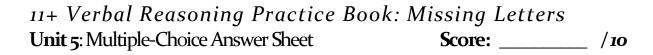


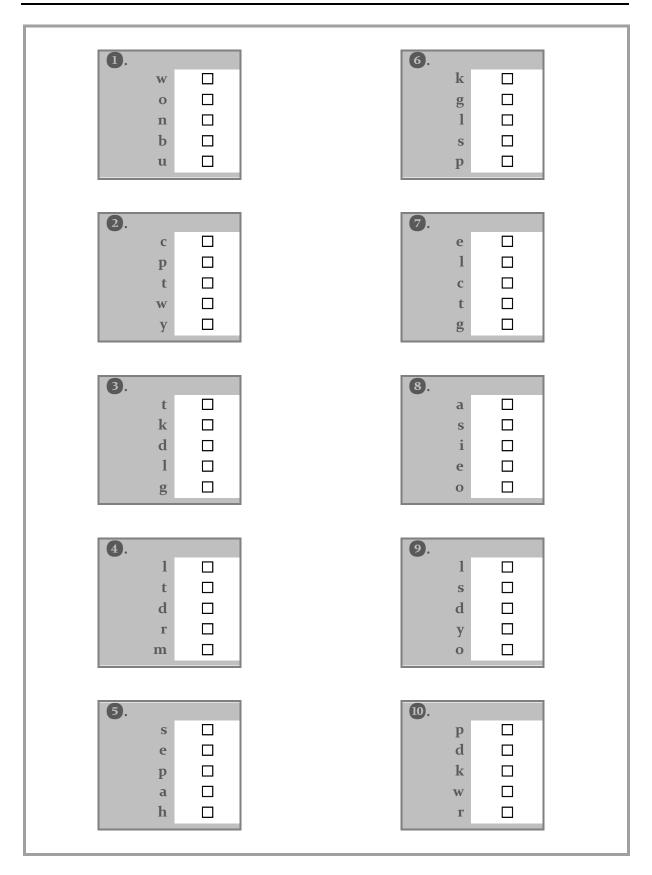
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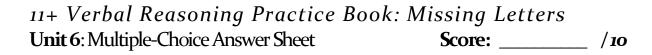


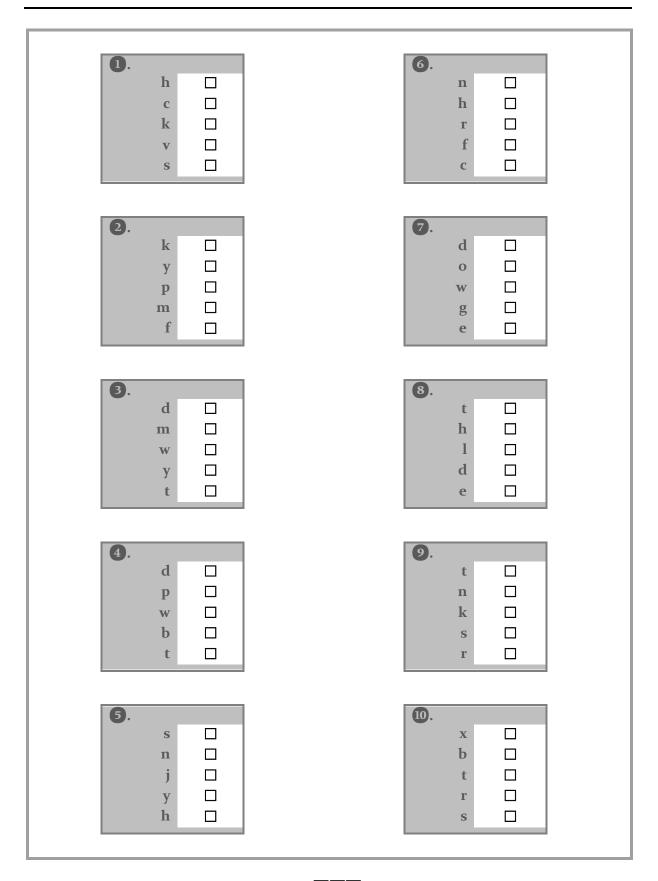
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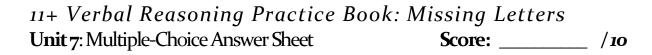


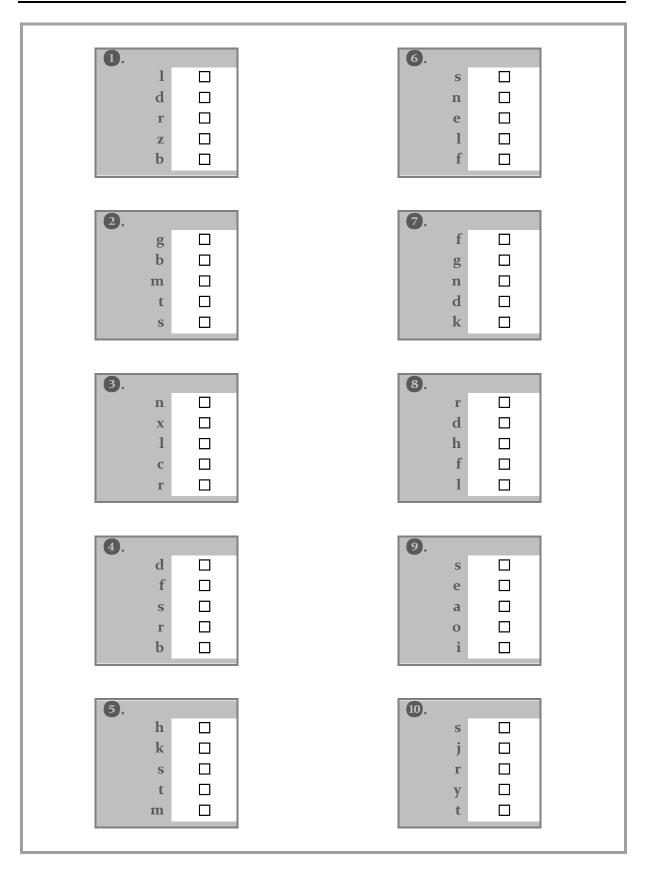
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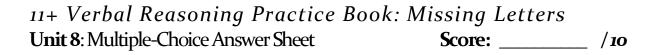


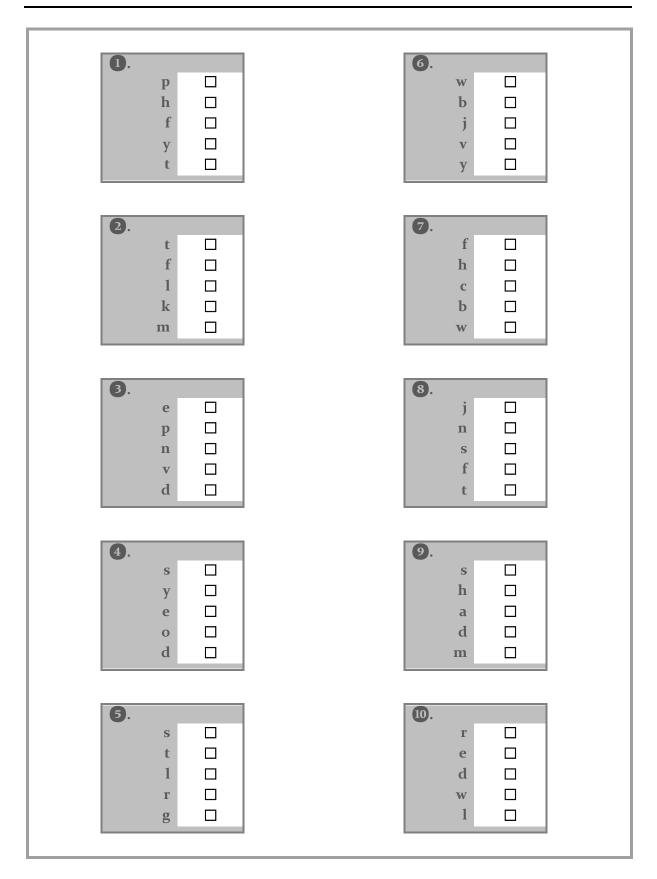
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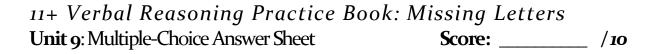


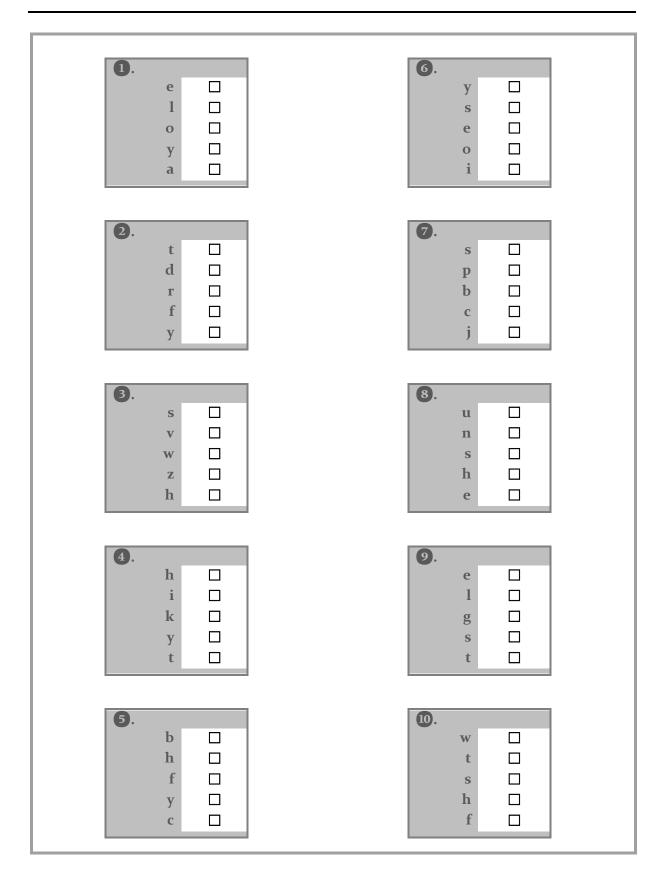
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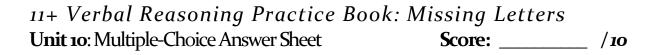


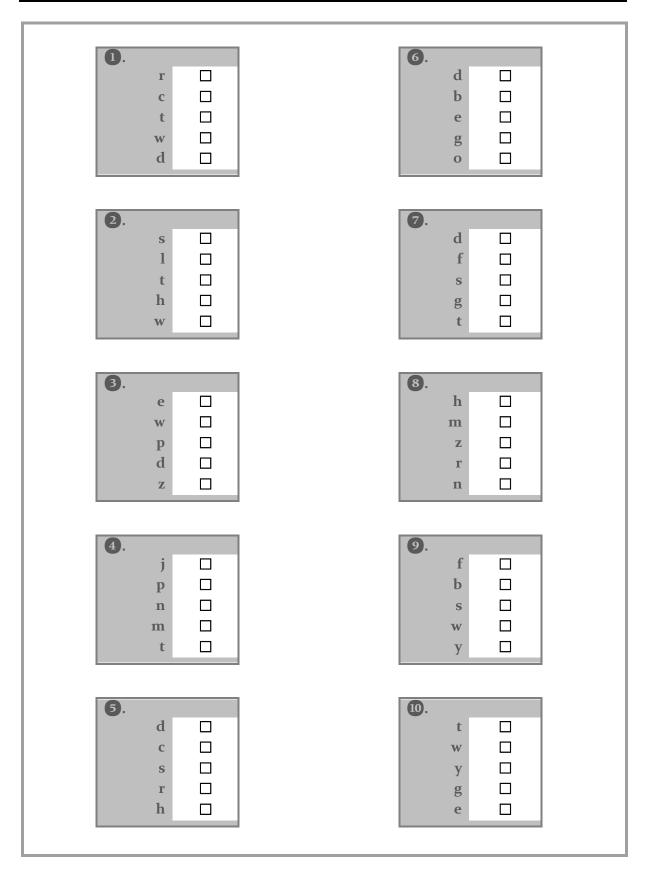
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< Standard Format Printable Answer Sheets 🦻

11+ Verbal Reasoning Practice Book: Missing LettersUnit 1: Standard Format Answer SheetScore: \_\_\_\_\_ /10

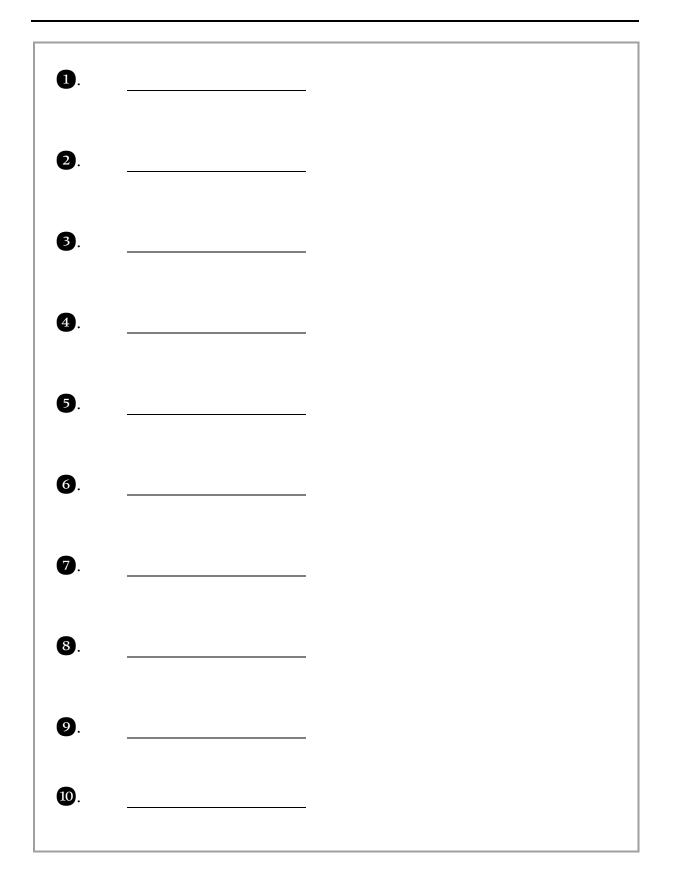
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11+ Verbal Reasoning Practice Book: Missing LettersUnit 2: Standard Format Answer SheetScore: \_\_\_\_\_ /10

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11+ Verbal Reasoning Practice Book: Missing LettersUnit 3: Standard Format Answer SheetScore: \_\_\_\_\_ /10



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11+ Verbal Reasoning Practice Book: Missing LettersUnit 4: Standard Format Answer SheetScore: \_\_\_\_\_ /10

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11+ Verbal Reasoning Practice Book: Missing LettersUnit 5: Standard Format Answer SheetScore: \_\_\_\_\_ /10

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11+ Verbal Reasoning Practice Book: Missing LettersUnit 6: Standard Format Answer SheetScore: \_\_\_\_\_ /10

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11+ Verbal Reasoning Practice Book: Missing LettersUnit 7: Standard Format Answer SheetScore: \_\_\_\_\_ /10

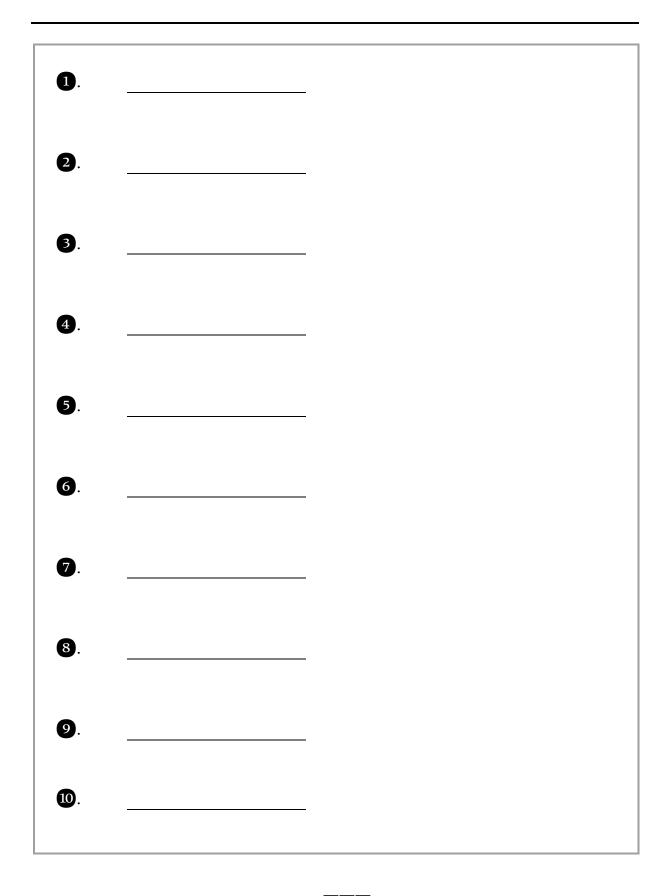
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11+ Verbal Reasoning Practice Book: Missing LettersUnit 8: Standard Format Answer SheetScore: \_\_\_\_\_ /10

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11+ Verbal Reasoning Practice Book: Missing LettersUnit 9: Standard Format Answer SheetScore: \_\_\_\_\_ /10



11+ Verbal Reasoning Practice Book: Missing LettersUnit 10: Standard Format Answer SheetScore: \_\_\_\_\_ /10

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« Notes »

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## « APPENDIX I »

## < How to Fill in your Printable Answer Booklet ⋟

## 🗠 How to Fill in your Printable Answer Booklet 🧐

In your Printable Answer Booklet, there are different places for you to enter information and different ways of doing so.

### I.1. How to Fill in the Multiple-Choice Boxes:

In the **multiple-choice answer sheets**, you will find numbered boxes like the one below:

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Once you have read the question and decided which letter can be used with all four letter clusters to make four proper words, put a cross in the box opposite your choice:

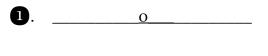
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### I.2. How to Fill in the Standard Format Answer Sheets:

In the **standard format answer sheets**, you will find numbered blank spaces like the one below:

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Once you have read the question and decided which letter can be used with all four letter clusters to make four proper words, write your choice on the line in the space provided:



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## & APPENDIX II Further Notes for Parents

## < Further Notes for Parents 🎭

#### II.1. About Multiple-Choice and Standard Format Answers:

Both types of answer formats pose different challenges.

Although the **multiple-choice answers** might initially appear easier since one of the choices is always the correct answer, the remaining incorrect answers have been carefully selected to mislead the candidate. That said, sometimes the incorrect answers can help students to arrive at the correct answer through the process of elimination.

In the case of the **standard format answers**, the challenge here is that the candidate is completely on their own. However, they will not be distracted by potential wrong answers.

#### II.2. Before Doing the Missing Letter Units:

Before attempting any of the Units, we recommend that the candidate read some or all of the explanatory materials in the *Practice Book* depending on their level of experience:

- If the candidate is **new** to Missing Letter questions, we recommend that they read **all** of the **STUDY GUIDE** and the **TOP TIPS & TRICKS** before attempting any of the Units.
- If the candidate has experience of Missing Letter questions, we still recommend that they read the **TOP TIPS & TRICKS** section as well as **sections 3** and **4** of the **STUDY GUIDE**.

You should also decide on which answer format your child wishes to use **before** looking at the contents of this Printable Answer Booklet. This is because the **multiple-choice answer sheets contain the correct solutions** to all the questions, so looking at them before attempting any of the Units may well distort the assessment process.

### II.3. Doing the Missing Letter Units, the Progress Sheet & Difficulty Levels:

Once you and your child you have decided on which type of answer sheet to use, and have selected the Unit that it is to be attempted, the candidate should fill in the appropriate sections of the **candidate progress sheet** (also included in this Printable Answer Booklet).

We recommend that the progress sheet is completed each time a Unit is attempted as it will provide you and the candidate with a tangible chart of their achievement.

As each Unit is made up of 10 questions, this means that:

• The Units can be worked through at **the candidate's own pace** - we would suggest this approach for candidates who are **new to**, or who are **building up their familiarity with**, Missing Letter questions.

• The Units can be used as a **timed 10-minute practice test** – we would suggest this approach for candidates who are **very well-acquainted** with Missing Letter questions.

Please note that the **level of difficulty** of the questions in the Practice Book **progressively increases** from Unit 1 to Unit 10. Consequently, we strongly recommend that the Units are worked through in order.

We also anticipate that in the later Units, candidates might well encounter a few difficult questions. This is deliberate on our part since this volume is **specifically designed to teach candidates new things** as well as to allow them to **practise their verbal reasoning skills**.

#### II.4. Answers & Marking:

The correct answers – along with their explanations – for the Units of this volume are to be found in the **ANSWERS** and **EXPLANATIONS** sections of your *Practice Book: Missing Letters*.

When marking, please do not award half-marks or 'benefit of the doubt' marks. Do not deduct marks for incorrect answers.

#### II.5. Feedback:

Once you and your child have finished marking the Unit, go through the questions they did not answer correctly, or the questions they did not attempt.

In the case of **incorrect answers**, we recommend that before you tell your child the answer, you encourage them to re-do the question to see if they can arrive at the correct answer on a second attempt.

In the case of **un-attempted questions**, we recommend that you encourage your child to attempt to answer them nonetheless.

If, however, after re-attempting the questions, your child still cannot see how to arrive at the correct answer, then please refer to the detailed **EXPLANATIONS** in the *Practice Book* and work through the relevant parts with your child.

We recommend in the **strongest possible terms** that you encourage your child to <u>ALWAYS</u> <u>ATTEMPT EVERY QUESTION</u>. As marks are not deducted for wrong answers in actual examinations, your child has nothing to lose and everything to gain from putting down an answer for each question.

#### II.6. Self-Study and Self-Assessment:

While we expect that many parents and candidates will wish to mark the Units and read the relevant sections of the **EXPLANATIONS** together, we also anticipate that there will be candidates who wish to work on their own sometimes.

Like all STP eBooks, the *n*+ *Verbal Reasoning Practice Book: Missing Letters* is designed for – and indeed encourages - self-study.

To this end, the **EXPLANATIONS** in this eBook are written in age-appropriate language; provide definitions for potentially difficult or new words; and, most importantly, clearly set out why each correct answer *is* the correct answer for every question in each Unit in the *Practice Book*.

If, therefore, your child wishes to mark the Units and read the relevant explanations on their own, we would encourage you to let them.

Just make sure before they start that they know what the marking criteria are – and stress the importance of them being honest with themselves.

II.7. Notes:

In case you need it, a page for **Notes** has been included in this Printable Answer Booklet.

You may wish to use this space to make a list of words that your child did not know; to write comments on their performance in a particular Unit; to use as a log; to make a note of areas that you both feel need some more practice or attention – or for something else entirely.

Good luck!



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